

Detailed Provisions to the Rules on Participation in Trade Fairs

The International Fair of Racing Pigeons EXPOGołębie 2022

These Detailed Provisions to the Rules on Participation in Trade Fairs apply to all participants, including exhibitors, partners and other entities operating Trade Fairs organised by Polskie Towarzystwo Wspierania Przedsiębiorczości S.A.

1. General Information:

- 1.1. **Organiser:** Polskie Towarzystwo Wspierania Przedsiębiorczości S.A. (hereinafter referred to as **“PTWP S.A”** or **“the Organiser”**), with its registered office in Katowice, Plac Sławika i Antalla 1, 40-163 Katowice, entered into the National Court Register, entry no. 0000316388, REGON 240946381, share capital PLN 589 581,00 (paid in full) and entered into the register of active VAT taxpayers: NIP 954-21-99-882.
- 1.2. **Date:** 7-9/01/2022
- 1.3. **Location:**
Międzynarodowe Centrum Kongresowe (International Congress Centre)
Plac Sławika i Antalla 1, 40-163 Katowice
- 1.4. **Contact details:**
 - **Project Manager:** Marta Ostaszewska; phone +48 780 105 968; e-mail: marta.ostaszewska@ptwp.pl
 - **Project Manager:** Wioletta Błońska-Dudek; phone +48 728 379 558; e-mail: wioletta.blonska@ptwp.pl
 - **Expo Department Director:** Agnieszka Miklas; phone +48 780 105 957; e-mail: agnieszka.miklas@ptwp.pl
 - **Development and utilities:** Aleksandra Jakóbk; phone +48 780 105 969, email: aleksandra.jakobik@ptwp.pl
- 1.5. **Special offer expires on:** 30/09/2021
- 1.6. **Deadline for sending submissions:** 13/12/2021

2. Information for Exhibitors

2.1. During trade fairs the Exhibitors can access the Venue on the following days:

- 07/01/2022 – Friday, 8.00a.m. - 6.30p.m.
- 08/01/2022 – Saturday, 6.30a.m. - 6.30p.m.
- 09/01/2022 – Sunday, 7.30a.m. - 2.00p.m.

2.2. During trade fairs the Visitors can access the Venue on the following days:

- 07/01/2022 – Friday, 12.00 noon - 6.00p.m.
- 08/01/2022 – Saturday, 7.00a.m. - 6.00p.m.
- 09/01/2022 – Sunday, 8.00a.m. - 2.00p.m.

2.3. Deadline for stands assembly:

- 05/01/2022 – Wednesday, 8.00a.m. – 8:00p.m. * (* after arrangement with The Organizer)
- 06/01/2022 – Thursday, 8.00a.m. – 9.00p.m.

2.4. Deadline for stands disassembly:

- 09/01/2022 – Sunday, 2.00a.m. - 10.00p.m.
- 10/01/2022 – Monday, 8.00a.m. -10.00p.m.

2.5. Additional Exhibitor's Badge

The cost of an additional badge is PLN 20.00 + VAT. The badge is valid on 7-9/01/2022.

2.6. Price List of Express Services

PTWP S.A. does not guarantee that orders placed 3 days before the commencement of the Trade Fair will be executed. Such orders will be processed depending on the availability of equipment. The price for such orders will be increased by 30%.

3. Information for Developers

3.1. ADMISSION is granted to holders of the ASSEMBLY'S band.

3.2. The charge for not meeting the deadline for stand assembly and disassembly is PLN 600.00 + VAT per each hour after the deadline, and it may be exceeded only at the Organiser's consent and upon payment of the charge.

3.3. The height of exhibition stands may not exceed 5m from the floor.

4. Rules of Order:

4.1. The Exhibitor shall be obliged to have their stand manned, cleaned and fully equipped on the day of the official commencement of the Trade Fair as well as on each day of the Trade Fair.

4.2. The Exhibitor and their personnel are authorised to enter the external technical car park hereinafter "the vehicle manoeuvre area" by car for the purposes of assembly on the condition of holding **the temporary assembly entry card** issued by PTWP against the payment of deposit made in cash. Entrance cards to the interiors of the International Congress Centre in Katowice (multifunctional halls "A", "B", "C", excluding upper and lower halls) are issued by PTWP on an individual basis. Entry may be denied at the discretion of PTWP.

4.3. Entry to the vehicle manoeuvre area for the purposes of assembly and restocking the stand is possible after presenting the temporary assembly entry card received from the Organiser and after payment of the **PLN 300.00 gross** deposit in cash to the Venue's security staff located at entrance gates, which grants its holder to enter the car park and remain there for 3 hours. After the 3 hours the price for each commenced hour of using the car park is **PLN 100.00 gross**.

5. Entering the car park for disassembly is free of charge.